



County of Los Angeles CHIEF EXECUTIVE OFFICE

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WILLIAM T FUJIOKA
Chief Executive Officer

December 20, 2007

To: Supervisor Yvonne B. Burke, Chair
Supervisor Gloria Molina
Supervisor Zev Yaroslavsky
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: William T Fujioka
Chief Executive Officer

A handwritten signature in black ink, appearing to be "WTF", followed by a stylized flourish.

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

BOARD ORDER REGARDING VENDOR ACCESS TO SENSITIVE INFORMATION

On October 23, 2007 on a motion by Supervisor Burke, the Board directed the Chief Executive Office in conjunction with the Chief Information Office and County Counsel to examine policies related to vendors and implement measures to improve security for confidential and sensitive information that they may be able to access. It further required that a comprehensive inventory and risk assessment be conducted to determine the extent of access by vendors to sensitive and confidential information that is maintained by the County.

We have requested that each department provide a status of vendor access to sensitive information and a count of vendors by the requested access categories. While most of the departments were able to provide that status, some of the larger departments that provide geographically dispersed constituent social services require more time to complete that inventory. At the same time, our office will work with CIO and Counsel to develop and recommend additional policies to ensure controlled vendor access to sensitive information. We respectfully request an extension to March 21, 2008, to be able to collect and analyze requested vendor access information from departments and recommend new policies for your Board's consideration.

Please contact Deputy Chief Executive Officer Doyle Campbell at (213) 893-2374 if you have any questions or need additional information, or your staff may contact Mr. James Yun at (213) 893-2072.

WTF:SRH:RDC
GS:JY:ap

c: Executive Officer, Board of Supervisors
County Counsel
CIO